



Pine Hill CSA Meeting 10/7/21
9:00 AM In-Person at PH Cafe & via Zoom

Attendees in PH Library: Peter Rovick, Crista Mahoney, Rebecca Elsy-Ribeiro, Yujie Zhang, Irene Saranteas Bassalee, Megha Kadiyala, Monika Acharya, Brooke Yarborough, Julie Vitale, Christine Walsh, Dr. Brown, Wendy Eppich, Brecken Schneider, Jen Chapman, Raffaella Agostino, Chinar Dara, Aimee Cronin, Megha Kadiyala, Ariana Delaney

Attendees via Zoom: Molly Cullum, Meg Siegel, Rachel Masters, Jen Durham

Call to Order: Peter Rovick at 9:05am

President's Report: Peter Rovick & Monika Archaya

Peter made a motion to approve the September 2021 CSA Minutes, Monika seconded & motion was unanimously approved. Peter spoke about "CSA Brand Awareness" & referenced the poster boards & CSA Volunteer t-shirts he had made. He also asked that if anyone has photos from the events, that they upload them in our Google Drive in order to create historical documentation for future CSA Board members.

Action Item: Board members to continue to speak to other parents about the CSA & what we do & see if they would like to get involved in any capacity.

Community Outreach Position: Irene Saranteas Bassalee discussed this new position that she recommends to the Board & also mentioned that Royale Abrams would be interested in assuming this role. This position would assist with Holiday Giving events, Food Drives & potentially a school-wide Service Day. Monika made a motion to add this new position to the Board, Irene seconded & all unanimously approved.

Action Item: By-Laws to be reviewed & amended as necessary

Presidents Update on By-Laws (as of 10.19.21): Monika reviewed the CSA By-Laws & followed up via email with her findings (& motion) for a vote on by-law amendments. Via a "Special Email - CSA By-Laws Update", Board Members were sent: 1.) a copy of the current By-Laws 2.) proposed changes 3.) a document outlining changes for future CSA Board members' edification. Meg Siegel seconded the motion & the Board unanimously approved. The following changes were made to the By-Laws & what the Board voted on via email:

- Updated CSA logo & formatting of document
- The maximum number for the Board of Directors updated to 17, from 15.

Action Item: None required

Vice President's Report: Wendy Eppich & Brecken Schneider

Ice Cream Social - This event was a success & with a budget of \$200, they expensed ~\$148. The crowd consumed a total of 400 ice cream sandwiches/popsicles.

Action Item - None required

Principal's Report: Dr. Barbara Brown

Items Addressed:

- The Librarian, Laurie Ryan has access to the video feed connected to the monitor in the front lobby so if the CSA wants to stream any pics, just give her access to the Google folder.
- The school just welcomed two new METCO students
- Pine Hill is recruiting for an Interventionist which is currently being filled by Mary Lucey, a 3rd grade teacher who will be retiring on November 30th.
- Pine Hill is continuing to look for Registered Nurse (R.N) candidates & are currently interviewing one. This would be an additional position to Nurse Fedor.
- Currently in the process of developing budget requests to bring to the School Board in November. Enrollment projections will be a key piece of information when considering these requests.

Treasurer's Report - Chinar Dara

In regards to the proposed 2021-2022 Budget, Peter motioned to increase the METCO line item to \$750 from \$500 & to approve the Final 2021-2022 Budget. Crista seconded & the board unanimously approved.

Action Item: Chinar requested that someone (VP's will take this on) create an inventory of CSA Closet Items & supplies so that we're keeping expenses in check.

Communications: Meg Siegel, Crista Mahoney, Brooke Yarborough

Meg requested that moving forward, the new Pine Hill CSA logo should be consistently used across all documentation. Additionally, Crista is cancelling the Facebook CSA Page.

Action Item: None

Enrichment: Rafaella Agostino, Jennifer Chapman, Kaitlin Dunham

Some events have been booked already and the team is continuing to research other options for November, December & January. Additionally, they will be applying for a Sherborn Arts Council grant next week.

Action Item: None

Events: Aimee Cronin, Nicole Amato

When discussing the 2021-2022 budget, Aimee mentioned some new events that they're thinking of holding in the spring such as a Golf Tournament, various small meetups for parents & a "Buy Nothing" swap event. Nicole mentioned perhaps having Food Truck events in Laurel Field (if allowed). In regards to the much anticipated "Monster Mash", there are currently (at the time of the meeting) 110 tickets sold, 30 volunteers & 58 people that had volunteered to bring snacks. This event will be held in the back playground.

Action Item: None

New Families - Gita Rousseau & Yujie Zhang

The Parents-Only Coffee Meetup was held and the playground meetup with pizza is scheduled for October 19th. They also reported that 90% of the New Families in Sherborn have been matched with a "host family" in town & of the Kindergarteners, 60% of those have been matched. Lastly, they're currently sourcing donations from local stores to add to the New Families Welcome Basket.

Action Item: None

Family Friends - Irene Saranteas Bassalee & Megha Kadiyala

There are now 9 new Metco Students this year as two were recently added. At the first half-day group playdate held on 10/6/21, they had 3.5 hours of pizza, playground & Peter Rovick giving them a tour of the Sherborn Fire Department. There will be additional half-day playgroups in October, March & May & Irene & Megha are discussing the possibility of splitting the time between a playground playdate/pizza & a place like Unity Farm. For this recent event, they budgeted \$150 and expensed \$120. This group may also partner with Chickering for larger type meetups.

Action Item: None

Volunteers - Molly Cullum

All room parents have been confirmed. This information was entered into the online Directory of which 58 have been sold so far versus last years' total of 120 directories.

Action Item: None

Pine Hill Garden (Formerly Veggieville): Julie Dreyfus & Katherine Head

Outlined below are the activities that have been confirmed by grade:

- Kindergarten: planning event to dedicate pumpkin patch to Bridie Hilperts
- 1st grade: purchasing plants for students to dissect & identify plant parts; purchasing materials for students to germinate seeds in the classroom
- 2nd grade: planning beanstalk kits for students to grow at home; planning a habitat activity in the Bird Garden in the spring; hope to plant a three sisters garden in spring for students to explore as part of the Wampanoag unit in 3rd
- 3rd grade: planning spring activities in the Michael Lisnow Bird Garden & Ms. Lucey Bird Sanctuary, including an invasive clean-up, planting hummingbird attracting plants in the bird sanctuary, & adding interpretive signs to the Bird Sanctuary. Added the engraved bench to the sanctuary, kindly donated by parents from Ms. Lucey's last class.
- 4th grade: purchasing materials for controlled variable seed germination experiment; plan on getting grow lights so teachers don't have to put plants on their radiators (against fire code to block windows & put things on the radiators); planning a seed dispersal scavenger hunt in the Michael Lisnow Bird Garden
- 5th grade: hoping to restart our Garden Leaders program, but may face issues with schedules not coordinating; would like to plant spring bulbs in pots for a Teacher Appreciation Garden that will bloom around teacher appreciation week in May, may do this as a "recess enrichment" activity

Action Item: None

10:18am - Motion to adjourn made by Monika & seconded by Crista.

Respectfully submitted,
Ariana Delaney

**Next CSA Meeting to be held on Thurs. November 4th at 7pm in Pine Hill Library & via Zoom*
<https://us02web.zoom.us/j/6716999822>